



Thank you for signing up for Katie Queue Coaching Package. This document discusses key promises I can honour throughout your time coaching with me so that you have realistic service expectations, and so that you can rest assured you have made the right decision to start coaching with me.

If you have any questions, please do not hesitate to contact me at: [katiecoach@outlook.com](mailto:katiecoach@outlook.com)

### **I promise you...**

#### **1) Priority Response Times**

If your package includes VIP email response time, this means that I will respond to any emails received between 9am-5pm Monday-Friday within 24hours. Please note, that any emails received outside of these hours may have an extended response time, e.g. an email received at 9pm on Friday evening, may not be answered until Monday at 9am.

#### **2) Honesty and Integrity**

I pride myself on having an honest approach to everything I do. During coaching, you may ask spiritual and coaching questions, to which I will always answer in an honest and positive way. It is important that this form of communication is reciprocated so that you can get the most out your coaching. Withholding or hiding information about aspects of your life can mean I am unable to offer accurate guidance or assessment.

#### **3) Your Information Is Safe**

I take great pride in adhering to GDPR standards and am insured. All used to conduct training and encrypted and protected.

#### **4) Katie Queue Team**

I have a carefully selected support team who help to deliver admin related support regarding the services I offer. As a client you will automatically be signed up for my newsletter and updates, this will mean that my support team have access to your email address and name. Should you wish to unsubscribe from this service please do let me know.